

TERMS & CONDITIONS

1. Absorbent Minds opens at 9.00am and closes at 3.30pm Mon - Fri.
2. Children cannot gain access or stay on the premises before or after these times due to insurance. Persistent late collections will result in a fee of €10 per every 15 min or part thereof.
3. For safety reasons we ask that only a designated person collect a child. It is imperative that we have the names and contact details of anyone who is authorised to collect a child. These details must be recorded in the child record form. If for any reason someone other than an authorised person has to collect your child we will require written permission from a parent or guardian.
4. We ask that parents/guardians provide us with all the details of any medical condition that their child may have. This also includes any food or non food allergy or any dietary constraints. This section of the child record form must be filled out in full. We must be informed in writing as to what medication the child may need or what action would need to be taken if a reaction occurs.
5. We do not cook on the premises, we receive our food from little Diner. All meals are prepared and cooked in their health board registered and approved premises following the HACCP food safety system. The risk of cross contamination still exists and Absorbent Minds accepts no liability for adverse reactions to foods consumed or items a child may come in contact with.
6. If a child has a tummy bug with vomiting or diarrhoea they may not attend Absorbent Minds until 48 hours after their last bout. A child with a contagious illness is not permitted to attend until given the all clear by their GP.
7. Absorbent Minds Woodpark is open 38 weeks of the year from September - June with the exception of Bank Holidays and Mid Term Breaks outlined in the ECCE calendar.
8. Absorbent Minds must be informed of any change to a child's details as it is imperative to be able to contact a parent or guardian at all times.
9. We do our utmost to ensure that we have a safe environment for all the children but we ask parents/guardians to be aware that throughout the course of any day a child can experience falls, cuts, bruises and Absorbent Minds cannot be held responsible.
10. Fees are due the first week of each month.
11. A deposit of €100 is required to hold a place per child once a place is offered to you.
12. We cannot make any allowances for any days lost due to illness or holidays.
13. This document does not constitute a contract until accepted and signed by Absorbent Minds.

I/We accept the terms and conditions above.

Parent/Guardian Signature _____

Date: _____



WOODPARK

OPENING HOURS
Monday - Friday
9.00am - 3.30pm



25 THE AVENUE WOODPARK
BALLINTEER, DUBLIN 16.
T: 01 2985133

Email: woodpark@absorbentminds.ie
W: www.absorbentminds.ie

ABOUT US

Welcome to Absorbent Minds. We are a small homely Preschool facility in the heart of Ballinteer.

Our services include
ECCE from 9am-12pm/12.30pm-3.30pm
and a Pre-ECCE option from 9am-12pm.

It is vital to us at Absorbent Minds that your child is in a stimulating, happy secure environment where all their needs are individually catered for and their full potential reached.

Our aim is to care for and support your child through their early years education in conjunction with you the parents.

APPLICATION FORM

Name of Child _____

Dob _____

Address _____

Name of Parent/
Guardian _____

Home Number _____

Mobile Number _____

Email Address _____

Enrollment Year _____

FEES per month

Pre ECCE 9.00am-12.00pm	€400
ECCE Scheme 9.00am-12.00pm 12.30pm - 3.30pm (subject to eligibility)	FREE

Please Tick the Appropriate Box

OPTION	<input checked="" type="checkbox"/>
Pre ECCE	<input type="checkbox"/>
ECCE Scheme 9.00am-12.00pm	<input type="checkbox"/>
ECCE Scheme 12.30pm - 3.30pm	<input type="checkbox"/>